## **Privacy Policy**

### ABOUT THIS DOCUMENT AND OUR ROLE

This Privacy Notice will help you understand how we collect, use and protect your personal information. If you have any queries about this Privacy Policy or how we process your personal information, please contact

Mark@fallenangelcornwall.com or by post to: Mark Caterer, 2 Trellis Cottages, Chywoone Hill, Newlyn, Penzance, TR18 5AF.

Any personal information processed by Fallen Angel in connection with this Privacy Policy is controlled by Cat Face Ltd, which is considered the "data controller" of your personal information under European Union and UK data protection law.

### WHAT INFORMATION WE COLLECT ABOUT YOU

The personal data you have provided, or we have collected from you includes:

- Name and address
- Contact details, including telephone numbers and email address
- Size of group booking and possibly ages of individuals (to ascertain whether guests are adults or children)
- Possibly ages of children in order to ascertain suitability of the accommodation

#### HOW WE COLLECT INFORMATION ABOUT YOU

The information we hold about you is that which we collect directly from you during the booking process or in subsequent communication with you.

# WHAT WE USE YOUR INFORMATION FOR AND THE LEGAL BASIS FOR PROCESSING

We store and use your personal information for the purposes of administering your stay as is necessary for our legitimate business interests.

Our "legitimate interests" include our legitimate business purposes and commercial interests in operating our business in a customer-focused, efficient and sustainable manner to ensure your stay is enjoyable.

### WHO WE SHARE YOUR DATA WITH

We may use third party service providers who support the operation of our business, such as IT (as is necessary for our legitimate interests).

Otherwise we do not share your information with any other 3<sup>rd</sup> parties

### HOW LONG YOUR INFORMATION IS KEPT

We will retain your personal information after a booking as necessary to allow us to carry out our business.

### YOUR RIGHTS

Under the GDPR you have the following rights:

- to require us to erase your personal information;
- to require us to restrict or object to our data processing activities;
- to receive from us the personal information we hold about you which you have provided to us
- to require us to correct the personal information we hold about you if it is incorrect.

If you are not satisfied with how we are processing your personal information, you can make a complaint to the Information Commissioner.